



WELSH VIDEO NETWORK

A JANET(UK) Project sponsored by HEFCW and DCELLS

support@wvn.ac.uk 01792 295700 www.wvn.ac.uk



WVN-Rhwydiaith Participant Guide

WVN Studio Guide

The WVN-RhI simultaneous interpretation service allows participants in a videoconference to choose to listen to the conference in an alternative language when offered. The simultaneous interpretation may be provided by an interpreter attending at another venue involved in the videoconference (remote) or in the same studio as you (local). The interpretation is delivered to the other sites in the videoconference using an audio conference call that is connected automatically in parallel to the videoconference. The equipment you will need to listen to the interpretation is the same whether the interpreter is based remotely or locally.



Headsets



To listen to an interpretation a wireless headset must be worn. This works in a similar way to stereo or walkman headphones. There are 10 headsets provided in each of the studios that are capable of delivering the service. The headsets should be kept in the charging unit that is usually located in the same cabinet as the data PC at the front of the studio (a picture of headsets in the charging unit is shown above).

Listening to the Translation

The headsets need to be set to the correct audio source. On the underside of the headsets is a switch with three positions: I, II and infinity (∞). If the interpreter is located in the same studio as you, switch the headset to position 'I'. If the interpreter is located in another studio, then switch the headset to position 'II'. Place the headset rubber ear buds in your ears, making sure the Sennheiser logo is facing towards the front of the studio. The logo should be below your chin. Switch the headset on by rotating the volume dial clockwise from the '0' position (see the picture below). When the conference and interpretation start, adjust the volume on the headset by gradually increasing the volume dial to the desired position. (Please keep the volume setting low when first putting the headset on to avoid any sudden loud audio coming from the headset.)

While wearing the headset please stay alert to general background noise, particularly ringing telephones or fire alarms.



If you need to take the headset off during the conference or during a break, please switch the headset off by rotating the volume dial back to '0' to help preserve the life of the battery. If you will not be using the headset for a significant period of time, consider returning the headset to the charging unit (see **Returning the Equipment** below).

Returning the Equipment

At the end of the conference the headsets need to be placed back into the dedicated charging unit. Before returning the headset to the charging unit, make sure that the headset is switched off by turning the volume dial to position '0'. Failing to switch off the headset before replacing it in the charging unit will prevent recharging.

Troubleshooting

If the headset makes a crackling noise, it is possible that the receiver on the headset is being blocked from receiving a clear signal from the transmitter. The headsets need a clear path (line of sight) to the Infra Red transmitter that is providing the audio (normally this is wall mounted at the front of the studio - as shown in the photo on the right). To ensure the best quality audio is received, avoid blocking the front of the headset with your hands etc. or by constantly changing position, particularly turning around.



In case of any other problems, please try another headset and report the fault to local technical support staff. If this does not resolve the problem, please consult local technical support staff, or contact the Welsh Video Network Support Centre on 01792 295700.